

NARRABRI FISH FARM - AQUACULTURE, CAFE, AMENITIES BLOCK, CAMPING GROUND & FARM STAY DEVELOPMENT

261 TUPPIARI ROAD, JACKS CREEK - LOT 4324 IN DP814332



BUSH FIRE EMERGENCY MANAGEMENT AND EVACUATION PLAN

DATE: MARCH 2020

PREPARED FOR:
Narrabri Fish Farm

PREPARED BY:
Stewart Surveys Pty Ltd
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Stewart Surveys Reference 5495

CONTENTS

1. INTRODUCTION	2
2. FACILITY DETAILS	3
2.1 ROLES AND RESPONSIBILITIES	3
2.2 EMERGENCY CONTACTS	4
3. EVACUATION PROCEDURES	4
3.1 DESIGNATED ASSEMBLY POINTS	4
3.2 REFUGE (PRIMARY):	5
3.3 TRANSPORTATION ARRANGEMENT	6
3.4 REFUGE (ALTERNATE):	7
3.5 TRANSPORTATION ARRANGEMENT	8
3.6 BEFORE AND AT THE COMMENCEMENT OF THE BUSHFIRE DANGER PERIOD	8
3.7 PROCEDURES FOR EVACUATION IN THE EVENT OF A BUSHFIRE	8
3.8 AFTER THE BUSHFIRE EVENT	9
4. SHELTERING PROCEDURE	10
4.1 DESIGNATED REFUGE	10
4.2 AFTER THE BUSHFIRE EMERGENCY	12
5. ATTACHEMENTS	12

LIST OF FIGURES

Figure 1: Designated Assembly Points	4
Figure 2: Proposed Primary Refuge Location	5
Figure 3: Proposed Alternative Refuge Location	7
Figure 4: Designated Refuges on Springfield	10

1. INTRODUCTION

This report has been prepared by Kathryn Yigman of Stewart Surveys for the Narrabri Fish Farm. This report is a requirement under the planning for bushfire protection guidelines, 2019 for the site in response to the bushfire risk of the development.

This report has been prepared in accordance with the NSW Rural Fire Service (RFS) guideline titled: *Development Planning: A guide to developing a Bush Fire Emergency Management and Evacuation Plan, NSW Rural Fire Service, 2014.*

This report has identified neighbourhood safe places in accordance with the following document: *Neighbourhood safer places: Guidelines for identification and inspection of neighbourhood safer places in NSW, NSW FRS, available at <https://www.rfs.nsw.gov.au/__data/assets/pdf_file/0017/26135/NSP-Guidelines.pdf>*

This report has been prepared to accompany a development application. It is to be regularly reviewed and updated as required, at a minimum reviewed annually.

2. FACILITY DETAILS

This plan is prepared for the Narrabri Fish Farm and has been designed to assist management to protect life and property in the event of a bushfire.

This plan outlines procedures for both **sheltering** (remaining on site) and **evacuation** to enhance the protection of occupants from the threat of bush fire.

The primary action to follow under normal bush fire conditions is to:

Take Shelter ☐

Evacuate ☒

Contact Person: Rick Cunningham

Position/role: Manager

Mobile Phone Number: 0428 749 606

Facility Type	Hatchery	Camping Ground	Cabins/Kiosk
Number of Buildings	One	Nil	Three
Number of employees	1 Manager & up to 5 Staff	1 Manager	1 Manager
Number of occupants (max)	150	396 (12 x 33 Sites)	8 (2 bedrooms)
Number of occupants with support needs	Varies	Varies	Varies
Description of support needs (Support needs may include physical, intellectual, visual or auditory disabilities or impairments, either temporary or permanent who require support. It also includes aged persons or juveniles who are dependant on others for their care and wellbeing.)	Refer attached schedules to be completed prior to event or arrival date		

2.1 ROLES AND RESPONSIBILITIES

The following outlines who have the responsibility of implementing the emergency procedures in the event of a bush fire.

Position	Name of person	Building/area of responsibility	Mobile Phone Number
Fire Warden	Sharmaine Cunningham	Manage evacuation and people	0433 353 776
Manager	Rick Cunningham	Check for threats, protection of assets, Liaison with local RFS	0428 749 606

2.2 EMERGENCY CONTACTS

Name of Organisation	Office/Contact	Phone Number
NSW Rural Fire Service	Local Fire Control Centre Narrabri Office:	02 6792 3667
NSW Rural Fire Service	Bushfire Information Line	1800 679 737 1800 NSW RFS
NSW Rural Fire Service	Website	www.rfs.nsw.gov.au
NSW Police Force	Narrabri Police Station	6792 7199

3. EVACUATION PROCEDURES

Evaluation of the safety of employees and occupants has determined that it would be safest for ALL persons to evacuate to a designed refuge. It is requested that evacuation is carried out in an orderly fashion with the movement of people from the place of danger.

3.1 DESIGNATED ASSEMBLY POINTS

There are two designated assembly points as described below and identified in Figure 1 and in the Emergency Response and Evacuation Plan appended to this report.

Camping Ground & Cabins/Kiosk: Camp Ground 2 (Open Space)
Hatchery: Main Shed



Figure 1: Designated Assembly Points

3.2 REFUGE (PRIMARY):

Name of Venue: Narrabri Show Ground
(RFS Approved Bushfire Neighbourhood Safer Place)

Address of venue: Wukawa Street, Narrabri

Nearest Cross-street: Between Belar Street and Boheena Street

Map Reference: Latitude: -30.338246638
Longitude: 149.762875763

Phone Number: Caretaker: 0417 006 865

Distance from Site: 10.54km



Figure 2: Proposed Primary Refuge Location

3.3 TRANSPORTATION ARRANGEMENT

Number of vehicles required: Dependent on number of guests.
30-40 vehicles or 3 buses

Name of organisation providing transportation:

- Details supplied by event planner or alternative services listed below
- Forest Coach Lines – 02 67921665
- Wolters Bus & Coach Service – 6792 1665

Time required to have transportation available: 1 hour

Estimated travel time to destination: 20 minutes

3.4 REFUGE (ALTERNATE):

Name of Venue: Baan Baa Community Hall

Address of venue: Baranbah Street, Baan Baa

Nearest Cross-street: Bibil Street

Map Reference: Latitude: -30.598231562
 Longitude: 149.952989771

Phone Number: Not applicable

Distance from site: 33 km

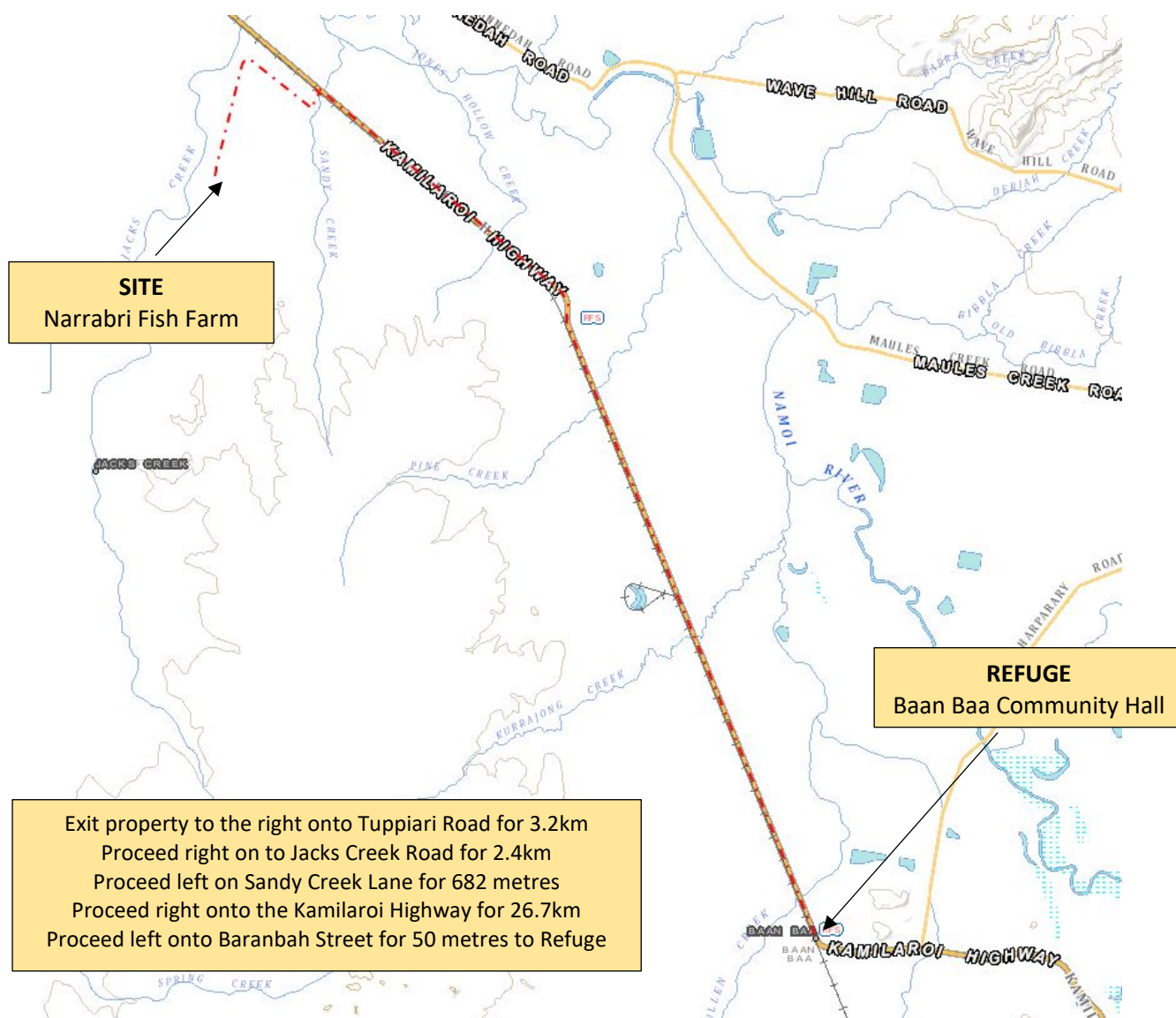


Figure 3: Proposed Alternative Refuge Location

3.5 TRANSPORTATION ARRANGEMENT

Number of vehicles required: Dependent on number of guests.
30-40 vehicles or 3 buses

Name of organisation providing transportation:

- Details supplied by event planner or alternative services listed below
- Forest Coach Lines – 02 67921665
- Wolters Bus & Coach Service – 6792 1665

Time required to have transportation available: 1 hours

Estimated travel time to destination: 30 minutes

3.6 BEFORE AND AT THE COMMENCEMENT OF THE BUSHFIRE DANGER PERIOD

The following actions will be undertaken prior to, before and at the commencement of the bushfire danger period 1st October to 31st March

- Ensure that all staff are prepared in accordance with the Bushfire Emergency Management and Evacuation Plan.
- Ensure all persons are informed of the evacuation procedures in place for the site.
- Ensure people staying on the site are provided with a copy of this document outlining what to do if the site is to be evacuated upon arrival.
- Ensure fire fighting equipment such as hoses are serviced and available.
- Ensure vegetation around the venue is maintained to minimise the risk of bushfire.
- Prior to hosting of a function obtain final guest list with any special needs of guest to be attending.
- Contact refuge for potential use during a bush fire emergency
- Contact transportation suppliers for potential use during a bush fire emergency.

3.7 PROCEDURES FOR EVACUATION IN THE EVENT OF A BUSHFIRE

The following section describes the triggers and associated action plan.

Trigger: Concern for fire in the area due to the presence of smoke in the atmosphere.

Response Action

1. Consult the NSW RFS website or phone 1800 NSW RFS to ascertain situation and presence of a bushfire threat in the area.

Trigger: Confirmation of a fire risk in the area

Response Action

1. Inform staff and occupants of the fire situation
2. Ensure the fire warden has a mobile phone and is contactable.
3. Advise the local emergency service that there is a function in progress. It will need to be advised early in the event of an evacuation being necessary

***Trigger: Bushfire approaching and threatening the premises,
the primary action is to evacuate (voluntary or forced by
authority)***

Response Action

1. Fire Warden to take control of the situation and contact the local emergency service 02 6792 3667 that the centre is being evacuated. Advise how many people and where they are going. Remember the safest option is to leave early.
2. Arrange for vehicles to meet at the designated assembly point for pickup of persons.
3. Contact refuge and inform them of pending arrival
4. Move all persons to the assembly point for evacuation
5. Ensure all persons are accounted for prior to departure using provided guest list.
6. Ensure all site buildings have all doors and windows closed prior to leaving the site.
7. At refuge, move all persons inside and ensure all persons are accounted for and are safe.
8. Fire Warden to advise the local emergency service 02 6792 3667 that all persons have been evacuated and are accounted for and safe at the designated refuge.
9. After all the occupants are accounted for and safe at the designated refuge nominated staff will be contacting affected families.
10. Maintain situational awareness through radio NSW RFS website, 1800 NSW RFS, smartphone application and local firefighting resources.

3.8 AFTER THE BUSHFIRE EVENT

- a. No persons should re-enter any evacuated building until advised by the emergency service.
- b. The fire warden (or responsible person) to arrange the movement of occupants back to the site and or their accommodation
- c. All occupants are to be accounted for on their return
- d. Inform the policy/emergency service of the return of persons to premises.

4. SHELTERING PROCEDURE

Evaluation for the safety of employees and occupants has determined that it would be safest for ALL persons to evacuate the site in the case of a bushfire. If it has been determined that this is no longer a safe option ALL persons are to shelter in a designated refuge.

The Hatchery Building is the designated refuges allocated within the premises. The facilities manager will direct all occupants on which refuge is to be used based on the fire risk and location.

4.1 DESIGNATED REFUGE

IT IS RECOMMENDED THAT SHELTING IS ONLY UNDERTAKEN AS A LAST RESORT ALL PERSONS ON SITE SHOULD EVACUATE THE SITE.

There is an onsite designated refuge proposed. These refuges is located in the hatchery shed and shown in **Figure 4**.



Figure 4: Designated Refuges on Springfield

The outbuilding proposed is approximately 195 metres south of the bushfire hazard, which exceeds the Neighbourhood Safer Places (NSP) guidelines recommended minimum separation of 139 metres from the bushfire hazard. The open space area identified meets the NSP guidelines recommended minimum separation of 310 metres from the bushfire hazard.



4.2 PROCEDURE FOR SHELTERING DURING A BUSH FIRE EMERGENCY

Trigger: Concern for fire in the area due to the presence of smoke in the atmosphere.

Response Action

2. Consult the NSW RFS website or phone 1800 NSW RFS to ascertain situation and presence of a bushfire threat in the area.

Trigger: Confirmation of a fire risk in the area

Response Action

4. Inform staff and occupants of the fire situation
5. Ensure the fire warden has a mobile phone and is contactable.
6. Advise the local emergency service that there is a function in progress. It will need to be advised early in the event of an evacuation being necessary

Trigger: Bushfire is fast approaching, and it is too late to evacuate – Take Shelter

Response Action

1. Fire Warden to take control of the situation, remain calm and explain to the occupants what is happening.
2. Staff to ensure all doors and windows are closed within the premises
3. Sheltering – move all persons to the designated refuge
4. Ensure all persons are accounted for using the guest list provided at time of booking
5. The fire warden is to advise the local emergency service (PHONE) that the centre is sheltering in place. Advise how many people and in which building on the site they are taking refuge.
6. After all the occupants/guests have been relocated to the refuge, nominated staff will commence contacting relevant families affected
7. Maintain situational awareness through radio, NSW RFS website, 1800 NSW RFS, smartphone applications and local firefighting responses
8. Two persons to make regular exterior visual inspection (wearing appropriate protection from bush fire clothing) of the refuge for embers and extinguish where possible or call 000 for assistance.

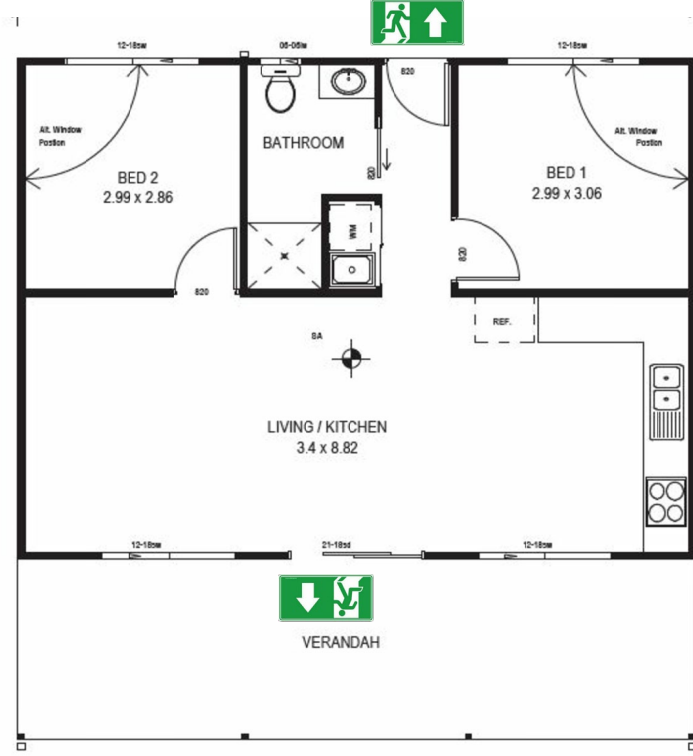
4.3 AFTER THE BUSHFIRE EMERGENCY

- a. No persons should re-enter any evacuated building until advised by the emergency service.
- b. The fire warden (or responsible person) to arrange the movement of occupants back to the site and or their accommodation
- c. All occupants are to be accounted for on their return
- d. Inform the policy/emergency service of the return of persons to premises.

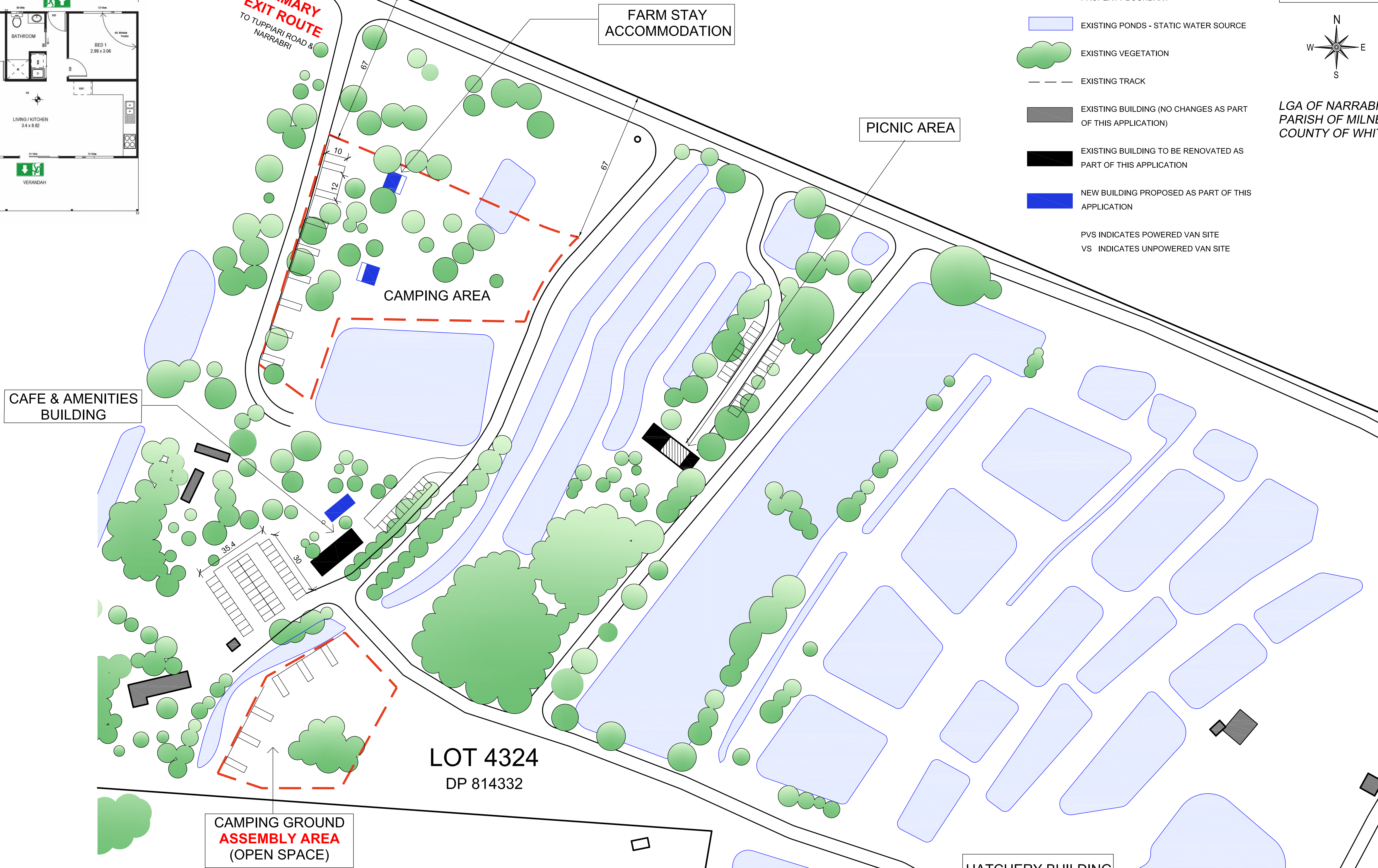
5. ATTACHEMENTS

1. Fire Evacuation Plan
2. Site layout of premises.
3. Function Centre Occupant/employee listing (to be completed by manager at event booking)
4. Farm Stay Occupant/employee listing (to be completed by manager at event booking)

CABIN/FARM STAY FLOOR PLAN



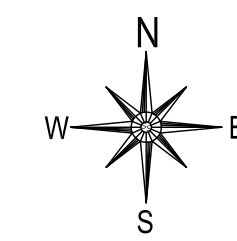
DETAILED SITE PLAN 1:1000 @ A1



LEGEND

- PROPERTY BOUNDARY
- EXISTING PONDS - STATIC WATER SOURCE
- EXISTING VEGETATION
- EXISTING TRACK
- EXISTING BUILDING (NO CHANGES AS PART OF THIS APPLICATION)
- EXISTING BUILDING TO BE RENOVATED AS PART OF THIS APPLICATION
- NEW BUILDING PROPOSED AS PART OF THIS APPLICATION
- PVS INDICATES POWERED VAN SITE
- VS INDICATES UNPOWERED VAN SITE

** CONCEPT PLAN ONLY **
THESE PLANS HAVE BEEN
GENERATED BY INTERPRETATION
OF AERIAL PHOTOGRAPHY



LGA OF NARRABRI
PARISH OF MILNER
COUNTY OF WHITE

PROPERTY DETAILS

Property Name: Narrabri Fish Farm
Address: 261 Tuppiari Road, Jacks Creek
Main Access: Tuppiari Road
Water: Static Water Supply
Fire Warden: Sharmaine Cunningham
0433 353 776



Extreme Fire Danger Rating. Information provided on this map is not to be used for building / planning purposes.

A well designed and prepared building will provide more protection against bush fire.

Neighbourhood Safer Place
Neighbourhood Safer Places are a Place of Last Resort during a bush fire. Have you identified a Neighbourhood Safer Place and Other Safer Locations in your Bush Fire Survival Plan?

Main Road
Roads may become impassable during a bush fire. Your safest option is to Leave Early.

Leave Early
Leaving early means leaving LONG before a bush fire is in your area. On days of Catastrophic fire danger you should leave early in the morning or even the night before.

CLOSEST NEIGHBOURHOOD SAFER PLACES ARE LOCATED AT
Narrabri Show Ground, Wakawa Street, Narrabri
Baan Baa Community Hall, Baranbah Street, Baan Baa

Your Bush Fire Survival Options

Know the Fire Danger Rating

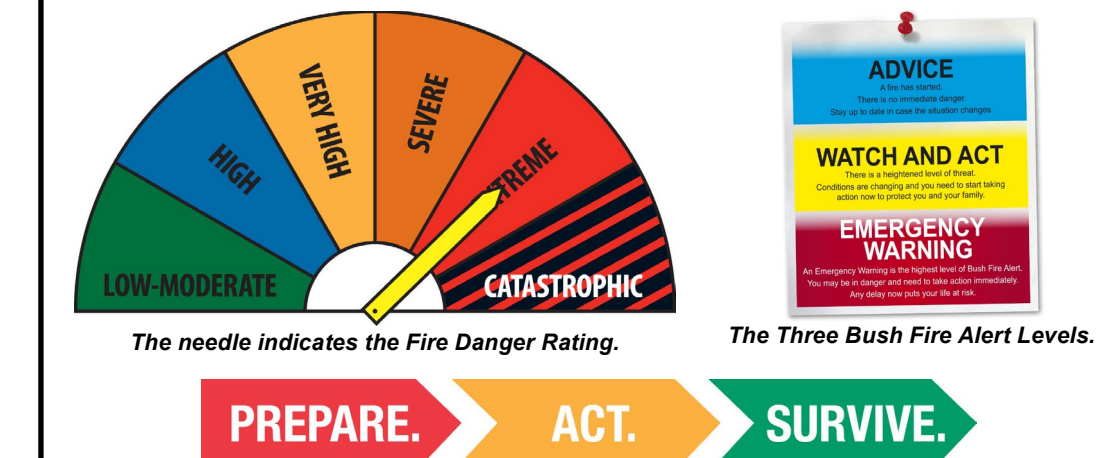
Leave Early

or

Stay and Defend a Well Prepared Property

Have a Back Up Plan!

Stay informed about local fire conditions.
Check the NSW RFS website or listen to the local emergency radio broadcaster for information on the Fire Danger Rating and Bushfire Alert Level.



KEEP YOURSELF WELL INFORMED

EMERGENCY LOCAL BROADCASTER
ABC LOCAL RADIO AM 648
ABC RADIO NATURAL FM 93.9
ABC NEWS RADIO FM 91.7

www.facebook.com/nswrfs

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BUSH FIRE INFORMATION LINE
1800 NSW RFS
1 8 0 0 6 7 9 7 3 7
www.rfs.nsw.gov.au



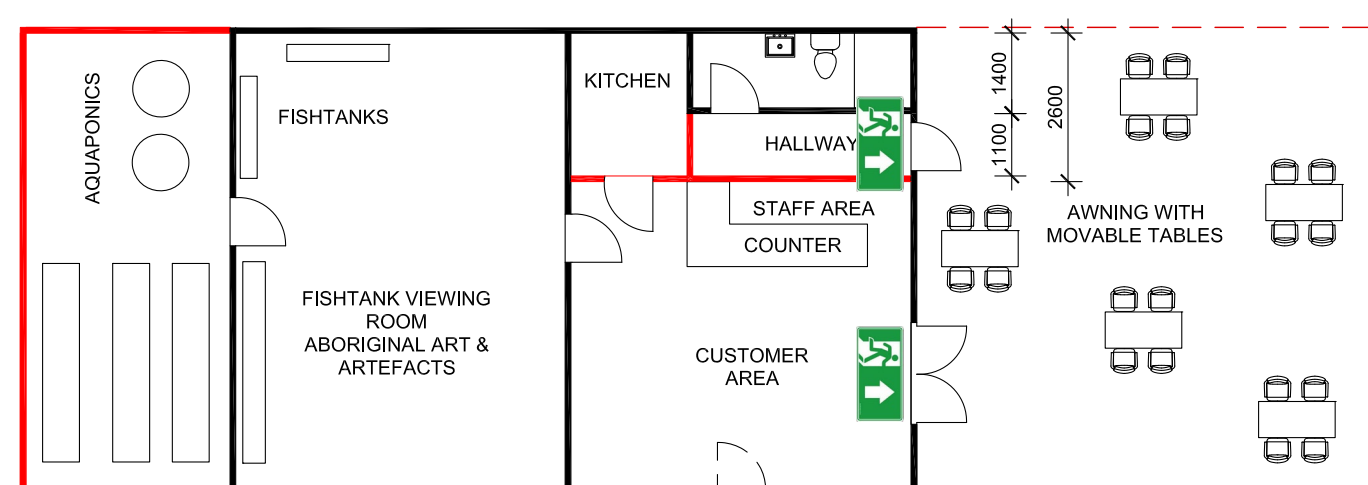
MAP DETAILS

Map Projection: MGA Zone 55, GDA 1994
Preparation Date: 25/03/2021

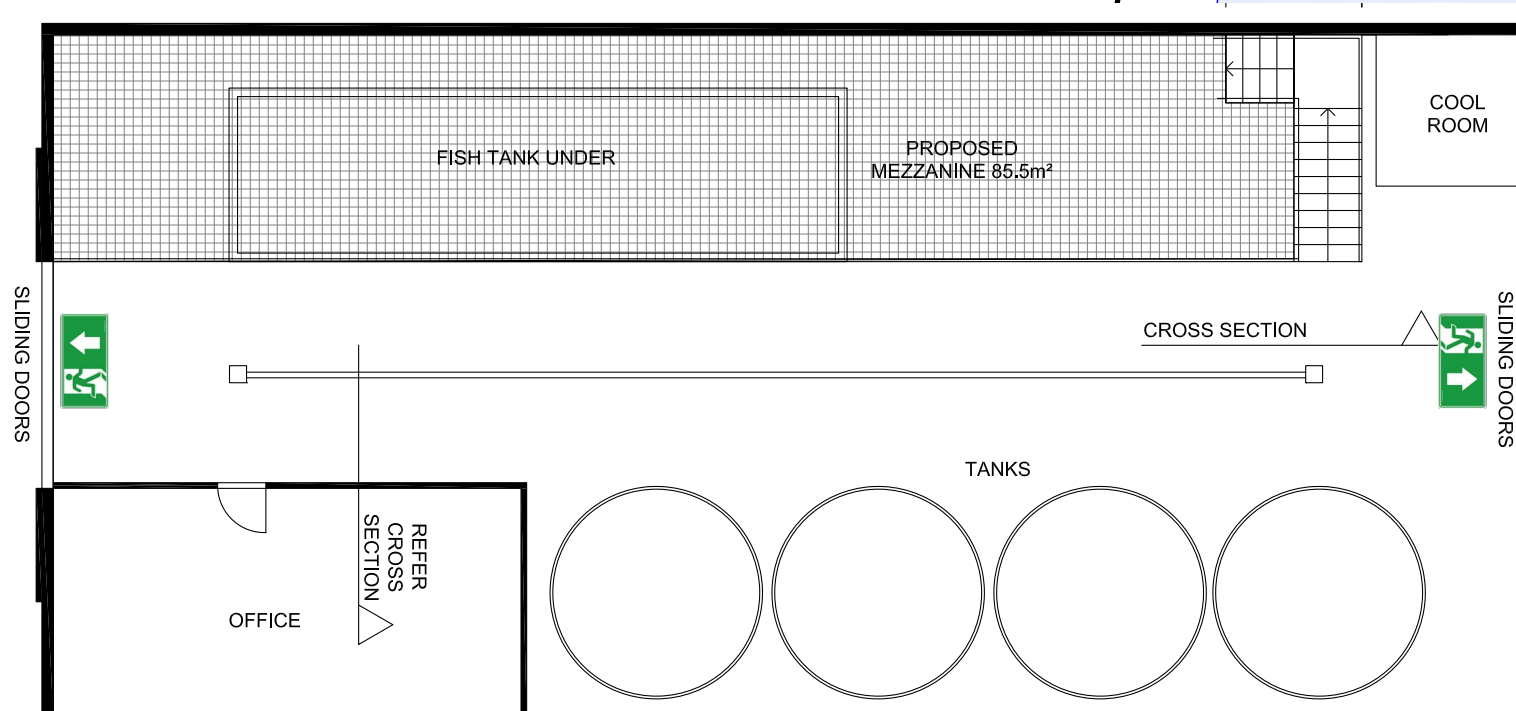
WARNING INFORMATION

- This Map has been prepared by Stewart Surveys Pty Ltd to accompany a bush fire assessment report for a development application to establish a, camping ground and farm stay at the Narrabri Fish Farm, 261 Tuppiari Road, Jacks Creek. It does not cover other existing buildings on the site.
- This plan may contain errors or omissions and should be checked by the land owners and updated if required.
- Significant changes may have occurred:
a) In the time between which the data was originally collected and the map produced; and
b) since the map was produced.
- Stewart Surveys accepts no responsibility for any injury, loss or damage arising from the use of this map or any errors or omissions in the information recorded on this map.
- This map has been based on the information and bushfire survival maps prepared by the NSW Rural Fire Service and some imagery has been prepared by this organisation.

FISH ON CAFE FLOOR PLAN



HATCHERY BUILDING FLOOR PLAN



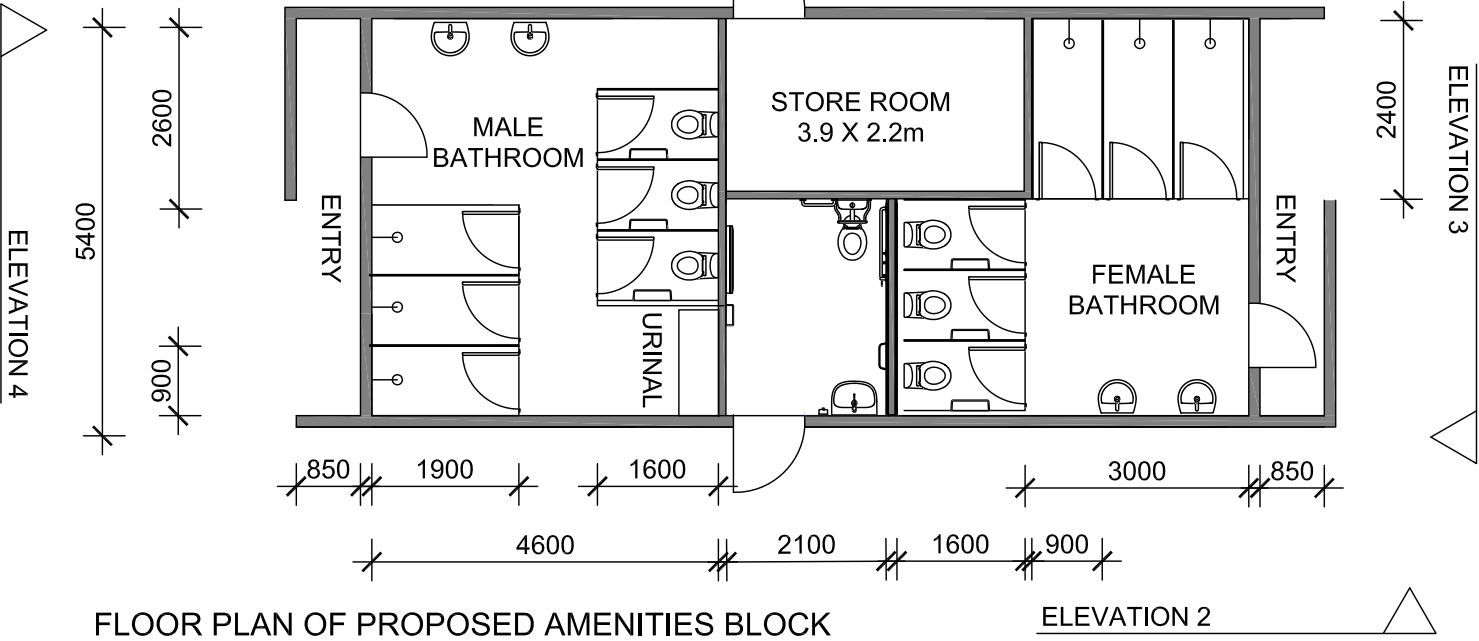
EVACUATION IS THE SAFEST OPTION. IN THE CASE OF ANY BUSHFIRE WITHIN A 10KM RADIUS OF THE SITE IT IS RECOMMENDED THE SITE IS EVACUATED AS A SAFETY PRECAUTION

NARRABRI FISH FARM CAMPING GROUND AND FARM STAY ACCOMODATION - FIRE EVACUATION PLANS

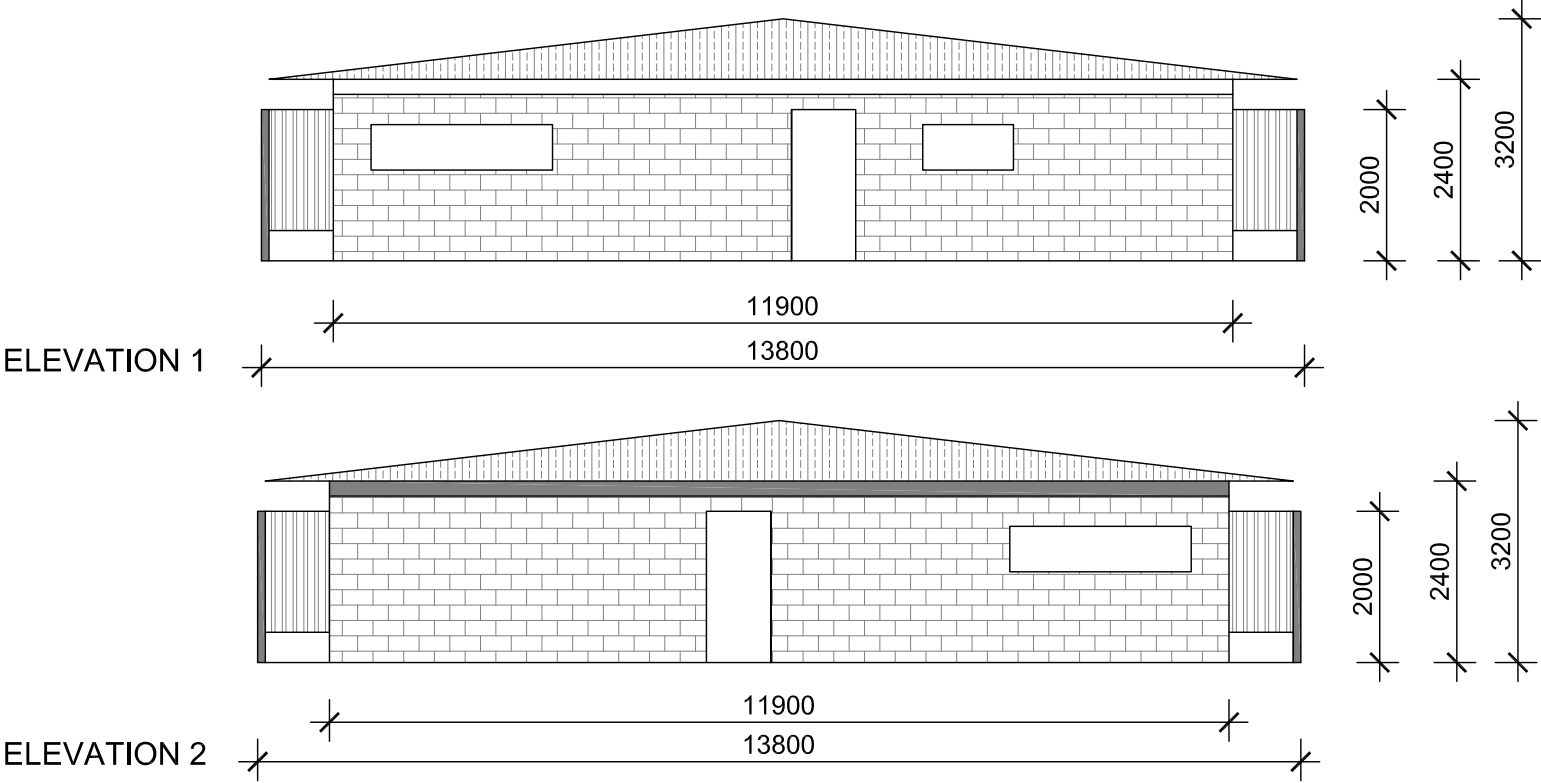
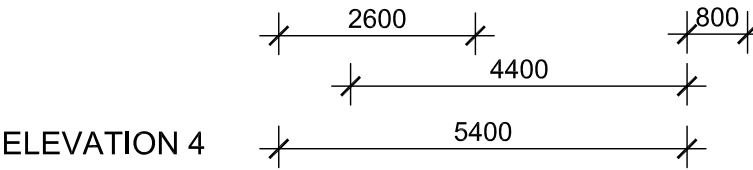
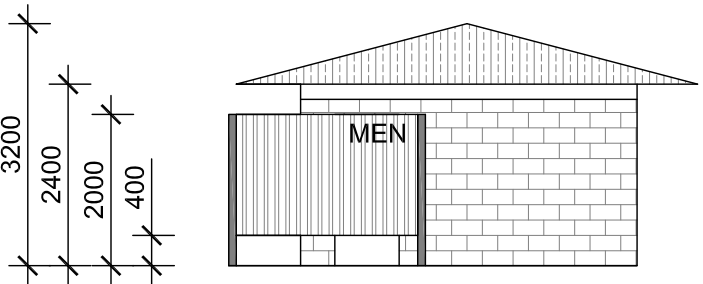
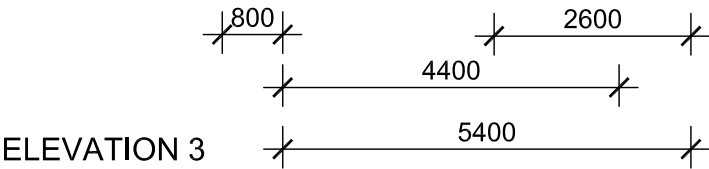
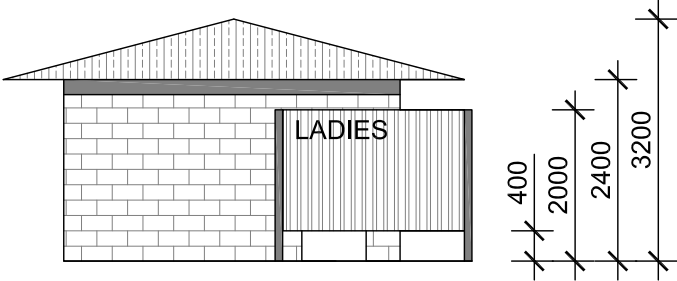
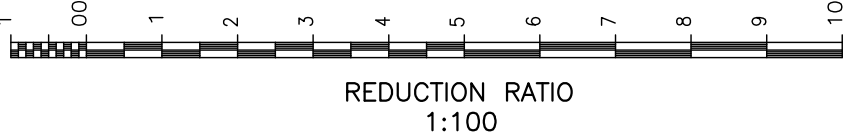
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STAGE 1

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BLOCKWORK AMENITIES BLOCK WITH CORRUGATED IRON
ROOF AND TIMBER PRIVACY SCREENS
FEMALE - 3 SHOWERS & 3 BATHROOMS
MALE - 3 SHOWERS & 3 BATHROOMS
DISABLED TOILETS TO AS1428.1
STOREROOM - 3.9 BY 2.2m



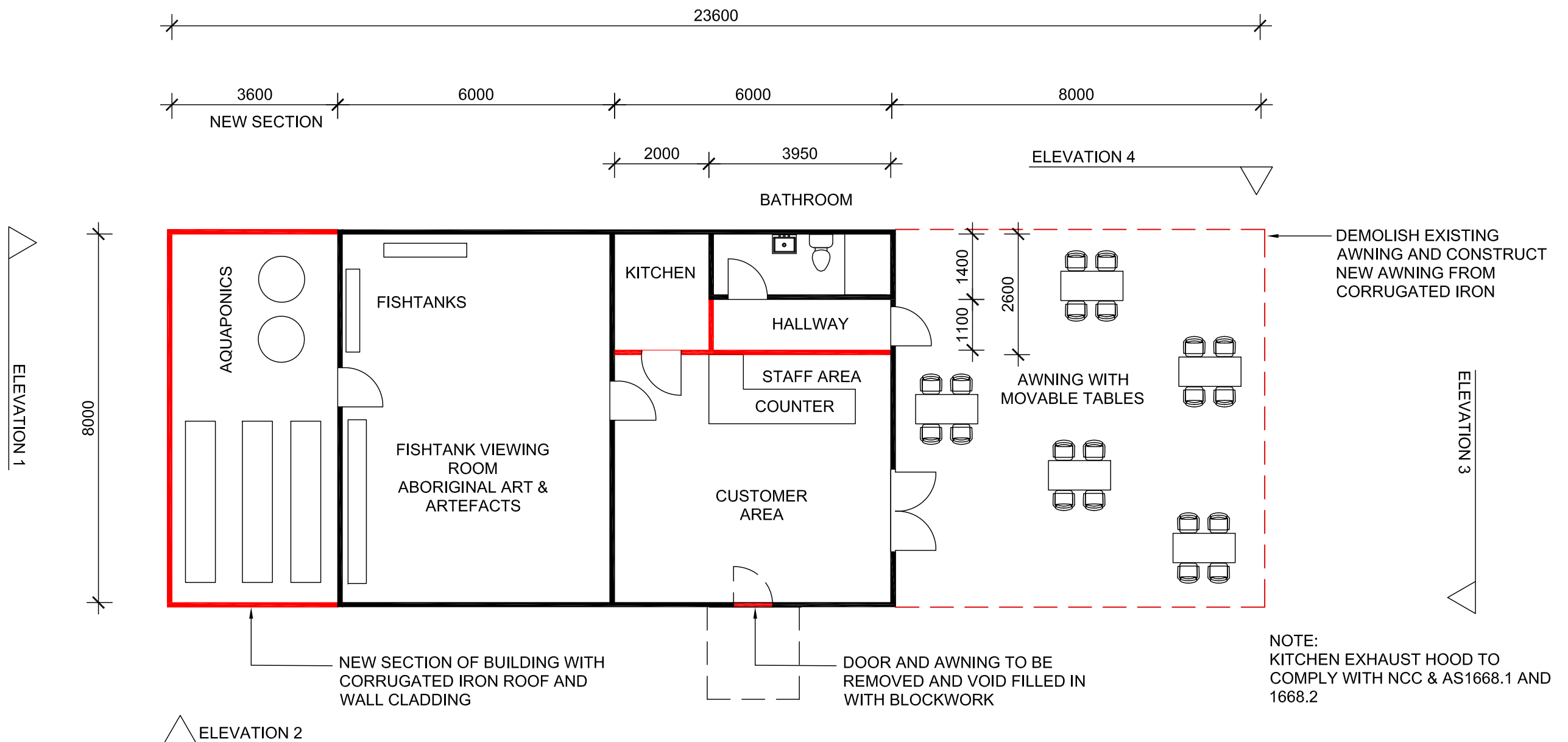
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Local people Local knowledge
Surveying, Environmental & Landscape Architecture

NARRABRI FISH FARM
Open 7 Days a Week - 8am to 4pm
After Hours Contact: 0428 749 606
www.narrabrifishfarm.com.au - narrabrifishfarm@bigpond.com

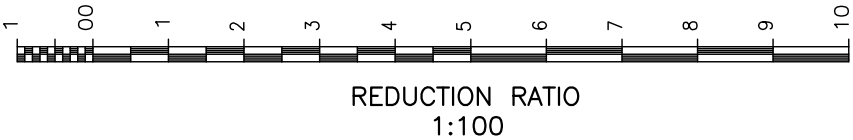
CLIENT: NARRABRI FISH FARM		DESCRIPTION: NARRABRI FISH ON CAFE AND FARMSTAY PLAN OF PROPOSED AMENITIES BUILDING		
PROJECT: 261 TUPPIARI ROAD, JACK'S CREEK				
Date: 15 MARCH 2021	File Ref: 5495	Drawn: KY/JA	Scale: 1:100 @ A3	Sheet: 3 of 10



STAGE 2

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BLACK INDICATES EXISTING BUILDING TO BE RETAINED
RED INDICATES PROPOSED NEW BUILDING

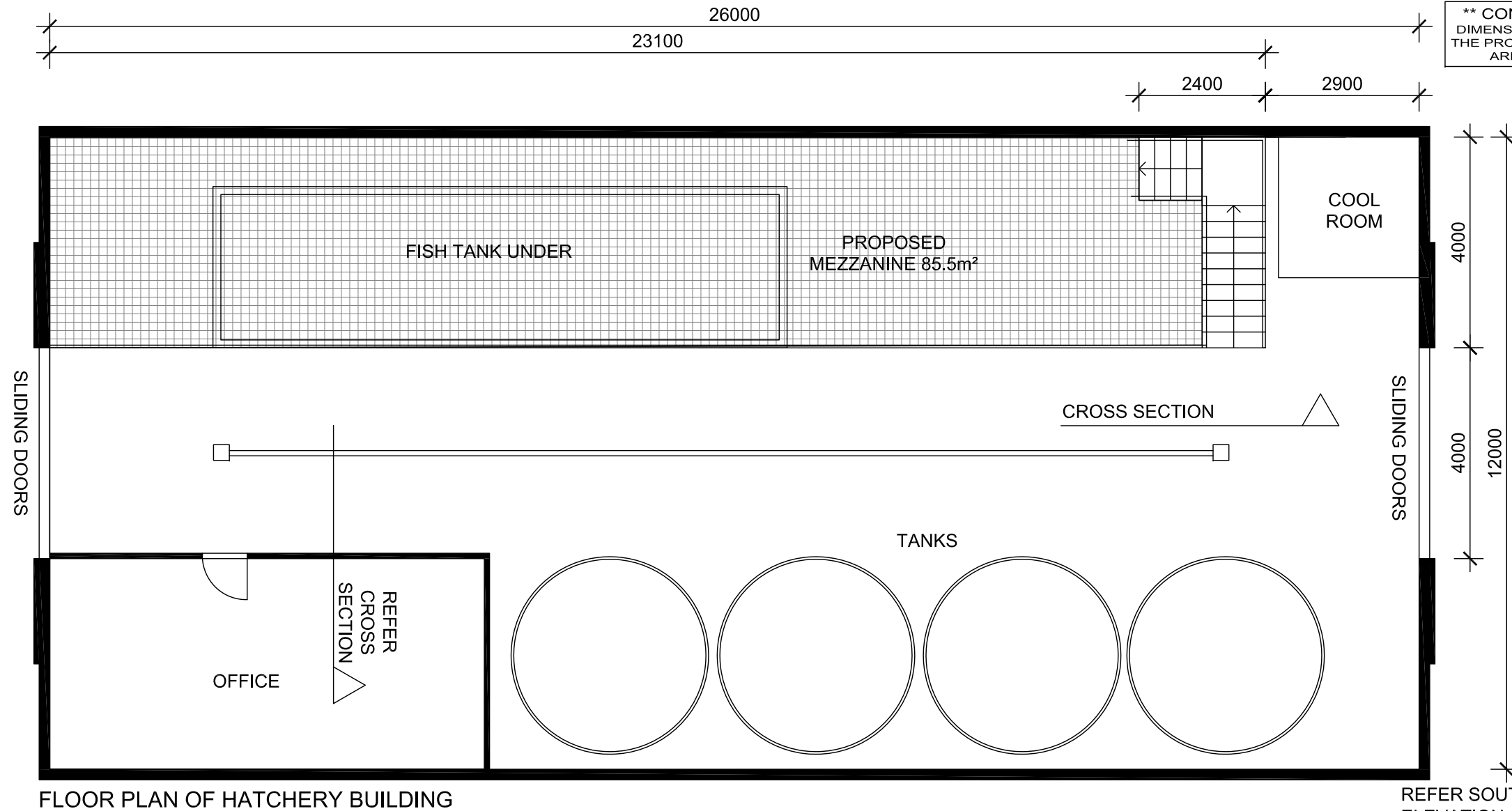


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		PROJECT: 261 TUPPIARI ROAD, JACK'S CREEK				
		Date: 15 MARCH 2021	File Ref: 5495	Drawn: KY/JA	Scale: 1:100 @ A3	Sheet: 4 of 10

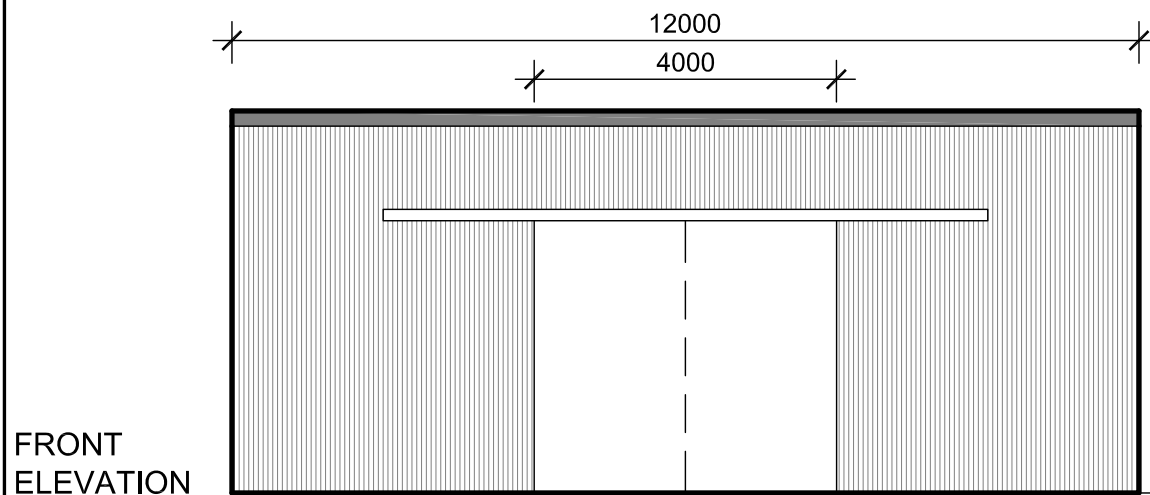
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STAGE 3

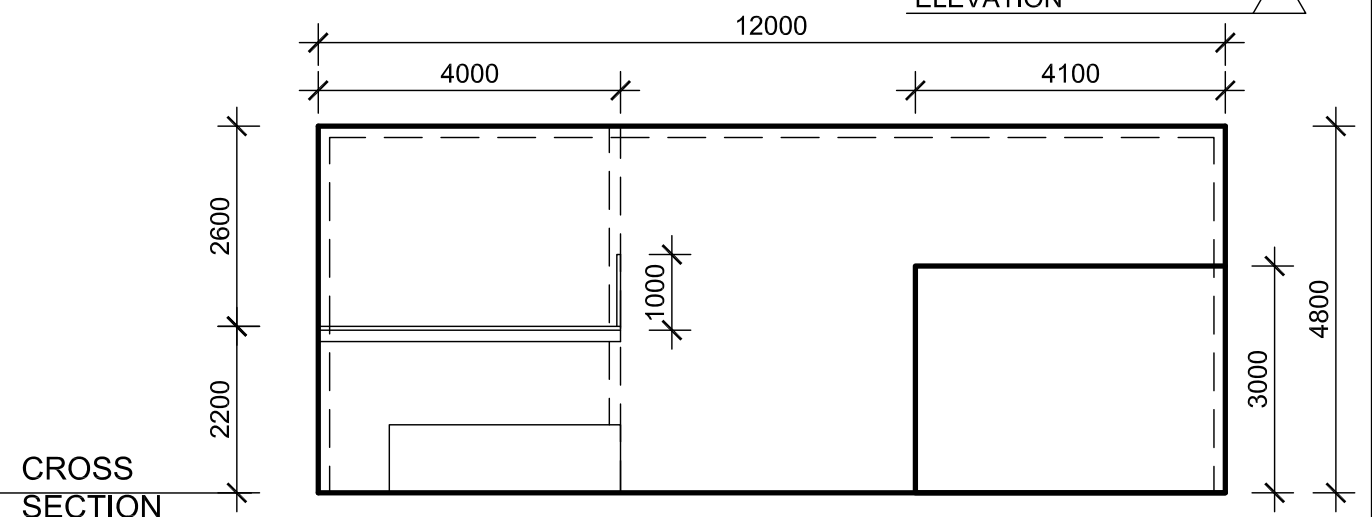
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FLOOR PLAN OF HATCHERY BUILDING



FRONT
ELEVATION



CROSS
SECTION



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Surveying, Environmental & Landscape Architecture



CLIENT:

NARRABRI FISH FARM

PROJECT:

261 TUPPIARI ROAD, JACK'S CREEK

Date: 15 MARCH 2021

File Ref: 5495

DESCRIPTION:

NARRABRI FISH ON CAFE AND FARMSTAY
PLAN OF PROPOSED MEZZANINE LEVEL TO
HATCHERY BUILDING

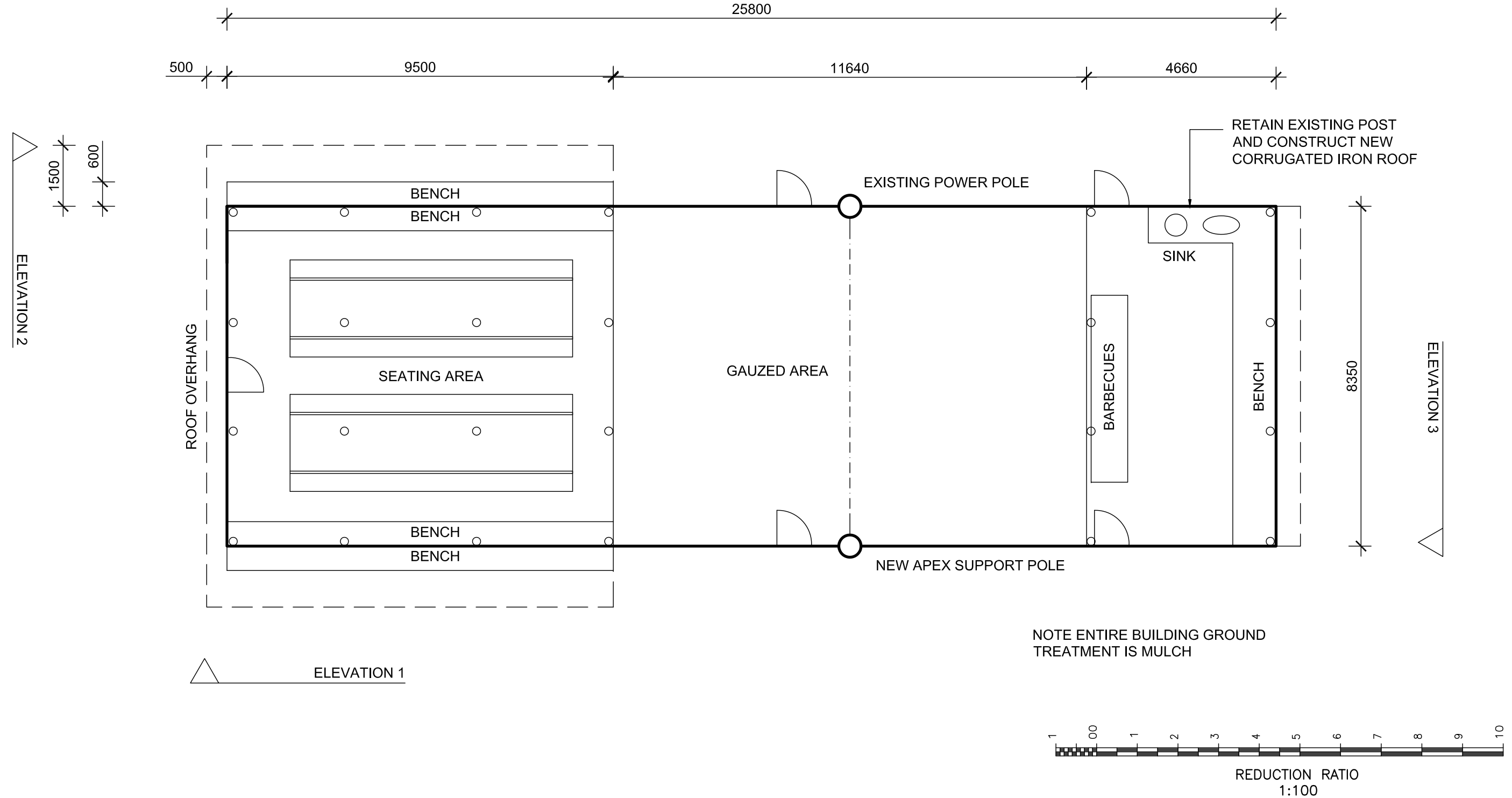
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Sheet: 6 of 10

STAGE 3

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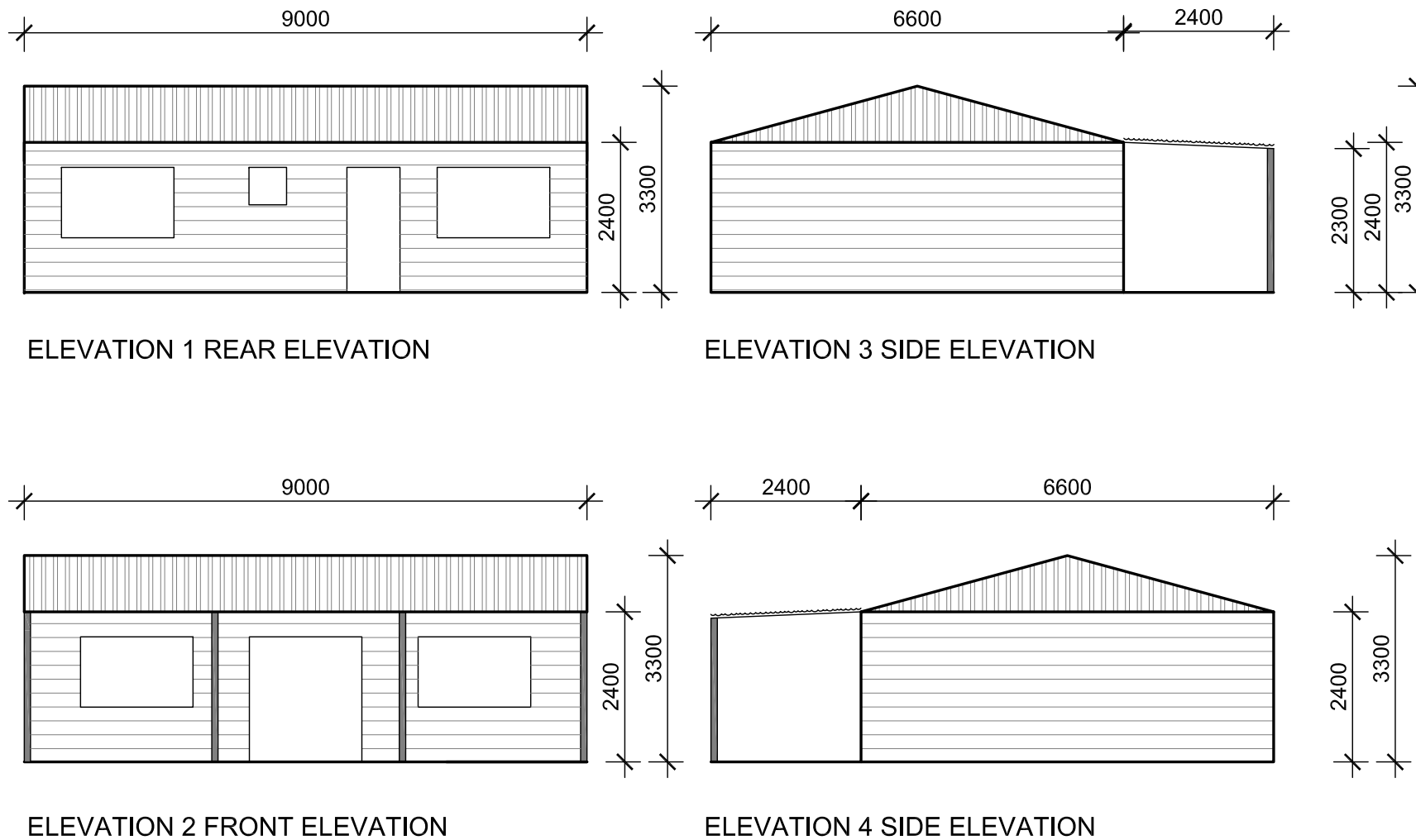
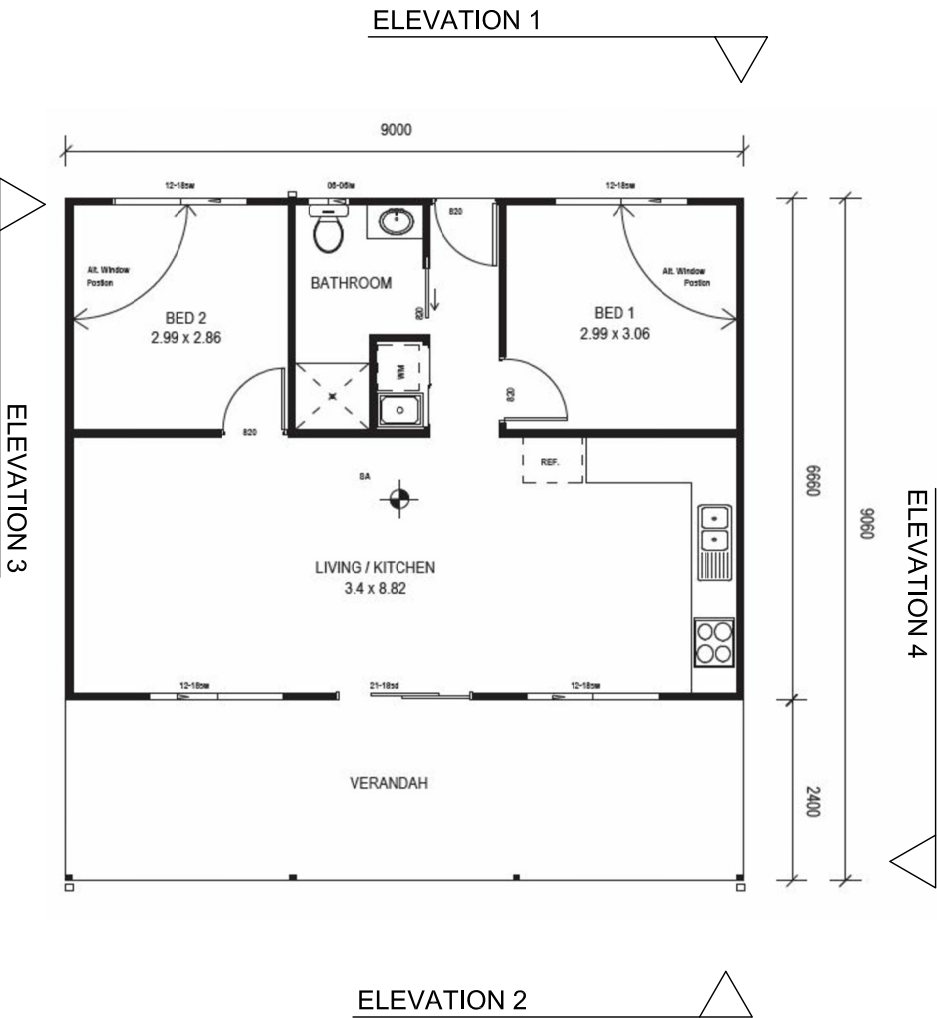


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		PROJECT: 261 TUPPIARI ROAD, JACK'S CREEK				
		Date: 15 MARCH 2021		File Ref: 5495	Drawn: KY/JA	Scale: 1:100 @ A3

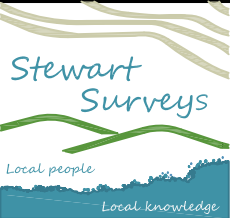
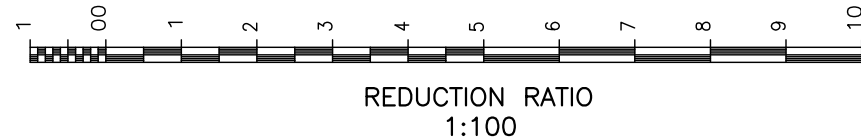
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STAGE 3

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Note: Cabin is to constructed to meet BAL 12.5 Bushfire Requirements.



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CLIENT:	NARRABRI FISH FARM
PROJECT:	261 TUPPIARI ROAD, JACK'S CREEK
Date:	15 MARCH 2021
File Ref:	5495

DESCRIPTION:	NARRABRI FISH ON CAFE AND FARMSTAY PLAN AND ELEVATION OF PROPOSED CABINS
Drawn:	KY/JA
Scale:	1:100 @ A3
Sheet:	10 of 10

NARRABRI FISH FARM FUNCTION DETAILS

Organiser Name: _____
Organisers Phone Number: _____
Organisers Address: _____
Total Number of Employees Proposed: _____
Total Number of Occupants Proposed: _____

LIST OF EMPLOYEES

Name	Phone Number

LIST OF OCCUPANTS AT THE EVENT

No.	Name	Special Needs Eg. Under 5, Wheelchair, mobility assistance, hearing impaired, vision impaired etc.
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
13		
14		
15		
16		
17		
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LIST OF OCCUPANTS AT THE EVENT CONT.

No.	Name	Special Needs Eg. Under 5, Wheelchair, mobility assistance, hearing impaired, vision impaired etc.
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Continue with another page if required

NARRABRI FISH FARM FARM STAY OCCUPANT DETAILS

Booking Name: _____

Arrival Date: _____

Departure Date: _____

Booking Phone Number: _____

Booking Address: _____

Total number of occupants _____

No.	Name	Address	Phone number	Special Needs Eg. Under 5, Wheelchair, mobility assistance, hearing impaired, vision impaired etc.
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